

# **NOTICE OF BOARD MEETING**

**TO: ALL MEMBERS OF THE BOARD OF DIRECTORS AND UNIT OWNERS**

**NOTICE** is hereby given that a meeting of the Board of Directors of Harbour Village Property Owners Association, Inc. will be held at the date, hour, and place noted below.

- **DATE:** Tuesday, February 19<sup>th</sup> 2019
- **HOUR:** 9:00 AM
- **PLACE:** Harbour Village Clubhouse, 4410 Warren Avenue, Port Charlotte, FL.
- **AGENDA:** As required by law, the meeting agenda is included with this notice.
- **POSTING:** This notice with Agenda has been posted on the Condominium property at the place designated by rule for the posting of such notices in accordance with the bylaws and statutory requirements.

**Harbour Village Property Owners Association, Inc.**

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Peter Grant (Association Manager)

## **AGENDA**

- Call Meeting to Order
- Establish a quorum
- Proof of Notice of Meeting
- Approval of Agenda
- Approval of Minutes for last Board Meeting
- Financial Reports
- Committee Reports
  - Maintenance
    - Insulation
    - Priorities
  - Windows & Doors
    - Approve Window's Special Assessment (See note #1 below)
    - Establish payment dates. (See note #2 below)
- Old Business & Updates
  - Parking Lot Expansion
- New Business
  - Election Planning (March 19<sup>th</sup> 2019)
- Next Meeting Date
- Adjournment

NOTE #1: Special Assessment for window & lanai door replacements: \$3,820 per Unit

NOTE #2: Payment Dates

Option #1 – Pay in Full on or before: Date to be determined

Option #2 – Association loan: Monthly payments to begin: Date to be determined